



FORWARD PLAN

29 January 2018 - 3 June 2018

Produced By:

**Democratic Services
City of York Council
West Offices
York
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2019/20 School Year

Description: Purpose of Report: To seek the Executive's approval for the City of York Council co-ordinated schemes and admission policies for the 2019/20 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2019. The report follows a period of consultation from October 2017 to December 2017.

The report will ask the Executive to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2019.

This item was scheduled for decision by the Executive Member for Education, Children and Young People at his decision session on 16 January. At that meeting he decided to refer consideration of this item to Executive, to take place at its meeting on 8 February 2018.

The reason for this is to ensure a decision is made in February, in order to account for the fact that minor changes to the admission arrangements had been made in recent years and that, therefore he felt it was important that the Executive were made aware of the current policies and the changes proposed for the next admissions round.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children, Education and Communities

Contact Details:

Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Between 16/10/17 and 01/12/17. The statutory requirement is for a six week consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 Finance and Performance Monitor

Description: Purpose of Report: To provide an overview of the council's overall finance and performance position at the end of Q3.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 05/02/18
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 Capital Programme Monitor

Description: Purpose of Report: To provide an overview of the council's overall capital programme position at the end of Q3.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Emma Audrain, **Deadline for Report:** 05/03/18
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the **02/01/18**
Corporate and Scrutiny Management Committee on: **05/03/18**

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members are asked to recommend the proposals to full Council.

Wards Affected: All Wards

Report Writer: Sarah Kirby

Deadline for Report: 29/01/18

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Sarah Kirby

sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18
05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Strategy 2018/19 to 2022/23

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members are asked to recommend the proposals to full Council.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 29/01/18

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Strategy 2018/19 to 2022/23

Call-In

If this item is called-in, it will be considered by the 14/05/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement and Prudential Indicators

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue position policy statement and prudential indicators.

Members are asked to recommend the strategy to full Council.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 05/02/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement and Prudential Indicators

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: City Transport Access Measures

Description: Purpose of Report: Following police advice and security risk assessments for York, and in line with other moves seen across other towns and cities in the UK, this report is to seek approval to start a review of city access points to restrict vehicle access during foot street hours.

This report will also request permission to access the Reinvalidate York fund and approval to delegate detailed decision making the Corporate Director of Economy and Place.

The Executive is asked to agree:

- a review of security measures across the city, including the city centre and York racecourse to restrict vehicle access and a programme of works to take this forward.
- the recommended options and work for York Racecourse and allows the Racecourse to go ahead with agreed measures in partnership with Council officers.
- the use of the Reinvalidate York funding and any additional funding as required.
- to delegate authority to the Director of Economy and Place for all works and budget decisions in this programme

Wards Affected: Guildhall Ward; Micklegate Ward

Report Writer: Tony Clarke **Deadline for Report:** 29/01/18

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: City Transport Access Measures

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18
05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposed Long Term Lease Holgate Bowling Green and Pavilion

Description: Purpose of Report: The report seeks a decision to grant a long term lease to the Trustees of York Railway Institute (RI) Bowls Club.

The Executive is asked to agree to the letting of Holgate Bowling Green to the RI Bowls Club, for a term of 30 years, at a peppercorn rent.

Wards Affected: Holgate Ward

Report Writer: Tim Bradley **Deadline for Report:** 29/01/18

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Proposed Long Term Lease Holgate Bowling Green and Pavillion

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Disposal of Willow House, Walmgate, York

Description: Purpose of Report: The report will seek an Executive decision to approve the sale of the former Elderly Persons Home at Willow House to the highest bidder.

The report will ask Members to approve the sale of the property to the highest bidder.

Wards Affected: Guildhall Ward

Report Writer: Tim Bradley **Deadline for Report:** 25/01/18

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Disposal of Willow House, Walmgate, York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18
05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: South Bank Avenue - Petition

Description: Purpose of Report: To present a petition objecting to a recently approved implementation of a residents parking scheme on South Bank Avenue.

The Executive Member is asked to consider the recommendations as outlined in the report.

Wards Affected: Micklegate Ward; Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Hopgrove Lane South Petition

Description: Purpose of Report: To present a petition requesting the introduction of an additional length of carriageway for a dedicated left turn lane out of Hopgrove Lane south.

The Executive Member is asked to consider the officer recommendations as outlined in the report.

Wards Affected: Huntington & New Earswick Ward; Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Osbaldwick 20mph Petition

Description: Purpose of Report: To present a petition requesting the revocation of the 20mph speed limit in the Osbaldwick area.

The Executive Member is asked to note receipt of the petition and consider officer recommendations.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Licensed Hackney Carriage and Private Hire Driver Training

Description: Purpose of Report: Following receipt of two petitions, one relating to the introduction of training for licensed drivers, and one relating to the renewal of Uber Britannia Ltd private hire operator's licence and out of town vehicles working in York, this report will give Members the background for introducing the training and the justification for the fee, the recent decision relating to the renewal of Uber Britannia Ltd operator licence and the legal position regarding out of area licensed vehicles operating within our authority area.

The report will ask the Executive Members to support Officers with regards to the introduction of the training, note the recent decision relating the renewal of Uber Britannia Ltd private hire operator's licence and the legal position regarding out of area licensed vehicles operating within our authority area.

Following debate at CMT/Portfolio Holders meeting, it was agreed to withdraw this item from the 25 January Executive and for it to be considered by the Executive Member for Housing & Safer Neighbourhoods at his Decision Session on 19 February 2018 in consultation with the Executive Member for Education, Children & Young People.

Wards Affected: All Wards

Report Writer: Lesley Cooke **Deadline for Report:** 07/02/18
Lead Member: Executive Member for Housing & Safer Neighbourhoods,
Executive Member for Education, Children and Young People
Lead Director: Director of Economy and Place
Contact Details: Lesley Cooke

lesley.cooke@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: A report relating to driver training was taken to Gambling, Licensing and Regulatory Committee on the 13 November 2017.

Consultees:

Background Documents: Licensed Hackney Carriage and Private Hire Driver
Training

Call-In

If this item is called-in, it will be considered by the 18/12/17
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Housing Register and Allocations

Description: Purpose of Report: To agree the future direction in respect of access to / allocation of social housing.

The Executive Member will be asked to:

- Agree the direction regarding remaining with North Yorkshire Home Choice or introducing a York system; and
- Agree allocation policy

Consideration of this item has been deferred to 19 February 2018 to allow for the statutory consultation period.

Reason for Withdrawal: Consultation will need to take place which will cause delay. The report will be re-submitted once all in place to proceed.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Tom Brittain, Head of Housing Services

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Background documents will follow - draft allocation policy

Process: Consultation by questionnaire and events (some have already taken place as part of an ongoing review of Housing registrations Service. This issue has also been discussed at scrutiny but some aspects have now changed (eg agreement that Housing purchase a new IT system) which affect final decision

Consultees: Stakeholder and public consultation

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: New Lease for flats and maisonettes sold under Right To Buy Scheme

Description: Purpose of Report: Approval to replace the existing lease with a new, more fit for purpose updated lease. Does not affect existing leaseholders.

The Executive Member is asked to approve adoption of the new lease for all subsequent Right to Buy properties sold where a lease is needed.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation with Leasehold Scrutiny Panel Members.
Discussion at leaseholder panel/email consultation with members of panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parking on Housing owned land - proposal for Parking Services to take over enforcement and expansion of areas covered by restrictions

Description: Purpose of Report: To highlight current parking issues and enforcement arrangements and asking for approval to engage CYC parking services to take on the enforcement of designated areas on CYC housing land.

The Executive Member is also asked to agree to the expansion of the areas controlled and enforced to ensure a consistent approach across the city on CYC housing land. This will involve the draft of a new Traffic Regulation Order covering CYC housing land only for the identified areas.

Decision due date for Executive Member for Housing & Safer Neighbourhoods changed from 19/03/2018 to 19/02/2018.

Reason: Admin error

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall, Graham Titchener

denis.southall@york.gov.uk, graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Feedback from residents on parking issues on enforced and non enforced areas, consultation with resident group.

Consultees: Residents and Federation of Resident Associations

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 20/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Term dates for the 2019/20 School Year

Description: Purpose of Report: To seek the Executive Member's approval of the draft term dates for the City of York Council schools for the 2019/20 school year. These dates have been developed alongside neighbouring Local Authorities by following regional guidelines to minimise differences for residents. It follows a period of consultation with schools from December 2017 to January 2018.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children, Education and Communities

Contact Details:

Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: With schools and neighbouring local authorities between 12 February 2017 and 12 January 2018

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 05/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment (Interim Deputy Leader)

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further information.

Process: Please contact the report author for further information.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement

Meeting Date: 06/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York CVS Service Level Agreement

Description: Purpose of Report: The report presents a refreshed service level agreement (SLA) with York CVS for the period 2018-21.

The Executive Member will be asked to agree the SLA.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economic Development and Community Engagement

Lead Director: Director of Children, Education and Communities

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 12/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sale of Ashbank, 1 Shipton Road, York

Description: Further to the approval given by the Executive to sell Ashbank as part of the Administration Accommodation Project Business case back in November 2005, the purpose of the report is to advise on the offers received and make a recommendation on the preferred bidder.

The Executive Member is asked to approve the proposed sale to the highest bidder.

To allow officers to conclude clarifications with preferred bidders, this item has been deferred to the 12 February Decision Session.

Due to a delayed number of planning issues that need to be resolved prior to the report coming forward for a decision, this item has been deferred and will be considered at the 12 March Decision Session.

Wards Affected: Rawcliffe and Clifton Without

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Sale of Ashbank, 1 Shipton Road, York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Extending Licensing of Houses in Multiple Occupation (HMO)

Description: Purpose of Report: A response to the agreed Council's motion heard on 26th October 2017

"To request that the Executive undertakes a review of the evidence supporting the case for extended licensing across a proportion of the city (where the density of HMOs is the greatest) to assess the case for the introduction of additional HMO licensing"

Members are asked to review the evidence case having regard to any announcement made by central government to extend the national mandatory HMO licensing scheme.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 01/03/18

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: National government

Consultees:

Background Documents: Extending licensing of houses in multiple occupation

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/02/18
03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Adopting the Ethical Care Charter (Home Care)

Description: Purpose of Report: The report reviews the implications of the Council adopting the "Ethical Care Charter". The Charter was developed and published by UNISON after they conducted a survey of Home Care workers in 2012. It will highlight the implications of adopting the Charter for the City of York and evidences York's strong position and approach that already exists in this area.

The Executive is asked to:

- Agree to the Council adopting stages 1 and 2 of the Charter, noting the implications and actions required.
- Note the implications of adopting stage 3 and agree further work to be undertaken to clarify the impact and financial implication and to bring back a further report at a later date.

Wards Affected: All Wards

Report Writer: Gary Brittain **Deadline for Report:** 05/03/18

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Gary Brittain, Head of Commissioning and Contracts

gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact report author

Process: Discussions with Unison

Consultees:

Background Documents: Adopting the Ethical Care Charter (Home Care)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18
03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Make it York contract

Description: Purpose of Report: The report presents the core elements of the contract and service specification between the Council and Make it York for the period 2018-21.

The Executive will be asked to agree these elements together with the funding for 2018/19.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 05/03/18
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Make it York contract

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/02/18
03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Joint Waste Management Agreement with North Yorkshire County Council (NYCC)

Description: Purpose of Report: The purpose of this paper is to update the Executive on the progress of the Allerton Waste Recovery Park (AWRP) project. This is a 25 year project in Partnership with North Yorkshire County Council (NYCC) with the objective of delivering a sustainable alternative to landfill for the treatment of residual waste. The project is entering its final stages and service will commence, on schedule, at the beginning of February 2018. A key element is the strengthening of the partnership between City of York Council (CYC) and NYCC, the waste disposal authorities.

The Executive is asked to note progress on the project and partnership between City of York Council and North Yorkshire County Council.

To ensure it is aligned with North Yorkshire County Council reporting timeline this item has been deferred to 15 March Executive.

Wards Affected: All Wards

Report Writer: Dave Atkinson **Deadline for Report:** 05/03/18
Lead Member: Executive Member for Environment (Interim Deputy Leader)
Lead Director: Director of Economy and Place
Contact Details: Dave Atkinson, Programme Manager

dave.atkinson@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Please contact report author for further details.

Consultees:

Background Documents: Joint Waste Management Agreement with North Yorkshire County Council (NYCC)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17
03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Central Access Delivery

Description: Purpose of Report: Following the decision by the Executive in November 2017 to support the provision of a new access route into the York Central site from Water End this report sets out the proposed delivery strategy for the main access elements.

Executive will be asked to approve the delivery mechanism for the access arrangements for the York Central scheme.

Wards Affected: Holgate Ward

Report Writer: Tony Clarke **Deadline for Report:** 05/03/18

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further information.

Process: Full consultation on access route was undertaken in August/September 2017 with further masterplan consultation through the first half of 2018.

Consultees: Consultees: Full public consultation on the route of the scheme.

Background Documents: York Central Access Delivery

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Modern Slavery Transparency Statement

Description: Purpose of Report: To consider the content of the Council's Modern Slavery Transparency Statement.

Members are asked to consider and agree the statement which demonstrates the Council's commitment to ensuring that there are no victims of slavery or human trafficking employed directly by the Council, in its commissioned services or supply.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 05/03/18

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Chief Executive

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Modern Slavery Transparency Statement

Call-In

If this item is called-in, it will be considered by the 05/03/18
Corporate and Scrutiny Management Committee on: 03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Duncombe Barracks

Description: Purpose of Report: To seek Executive approval to purchase the site from the Ministry of Defence (MoD).

Providing negotiations with the Ministry of Defence over the sale of Duncombe Barracks are successful, the Executive are asked to agree the sale with a view to developing the site for much needed affordable housing

Wards Affected: Guildhall Ward

Report Writer: Paul Landais-Stamp **Deadline for Report:** 05/03/18

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Paul Landais-Stamp, Housing Strategy Manager

paul.landais-stamp@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Negotiations between Council officials and the MoD.

Consultees:

Background Documents: Duncombe Barracks

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18
03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Transport Capital Programme – 2018/19 Budget Report

Description: Purpose of Report: To set out the proposed 2018/19 programme of works to be delivered using the budgets agreed by Council.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2018/19.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Petition Received from residents of 15-37 Albemarle Road requesting Residents' Priority Parking

Description: Purpose of Report: To acknowledge receipt of the petition and add the area to the waiting list for further consultation.

The Executive Member is asked to consider the officer recommendations as outlined in the report.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parking Issues, Scarcroft Primary School

Description: Purpose of Report: To request authorisation to advertise a proposal to amend the Traffic Regulation Order in the Micklegate Ward to create a disabled parking area outside Scarcroft Primary School on Moss Street Short term waiting area for drop-off and pick up on Scarcroft Road

The Executive Member is asked to approve the request for advertising.

This item has been deferred from the meeting on 14 December 2017 to 18 January 2018 as further work is required to be undertaken, including an Equalities Impact Assessment by the school, prior to this report coming forward for consideration.

This item has been deferred from the meeting on 18 January 2018 to 15 March 2018 to allow time for Scarcroft Primary School to complete a full impact Assessment prior to officers presenting the report for a decision.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 19/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Culture Service Level Agreements

Description: Purpose of Report: The report presents refreshed service level agreements (SLAs) with those cultural organisations that the Council funds for the period 2018-21.

The Executive Member will be asked to agree the SLAs.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Children, Education and Communities

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 19/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Developing a Strategic Direction and Operating Model for York Learning

Description: Purpose of Report: The report presents work undertaken to develop a strategic direction and new operating model for York Learning.

The Executive Member will be asked to agree to further work being undertaken to develop a business case in respect of the new model.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/04/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Fossgate Experimental Traffic Regulation Order

Description: Purpose of Report: To consider the representations made during the first 6 months of operation and, if appropriate, to approve making the experiment permanent.

The Executive Member is asked to consider the recommendations as outlined in the report.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/18